

AFRICOM TMT Administrator

Req #:

XXXXX/217140

Location:

International, DE

Job Category:

Information Technology

Minimum Clearance:

TS/SCI

Job Description

Athena Technology Group (ATG) has an excellent opportunity for an experienced, self-directed, **TMT Systems Administrator**. This position is in support of a Department of Defense (DoD) organization, US AFRICOM located OCONUS in Stuttgart, Germany. *This position is required to travel OCONUS.*

The Tasks Management Tool (TMT) Systems Administrator will provide technical assistance with the installation, integration, configuration, and administration of the respective tools; maintaining the server and operating system; managing the database; providing database administration support to maintain the structure and integrity of the tool/data; providing for the operations and maintenance of the tools to ensure the operational availability and integrity of the data; and provide end user training and assistance. The selected candidates support to TMT will include but not limited to: Provide CRM/TMT Solution Management by validating that solutions are tested prior to deployment. Develop and implement mitigation plan for all solutions. Regularly monitor system utilization to ensure the most cost-effective license management. Development management scripts for automating routine administration tasks within CRM and inform government representative of CRM/TMT critical migration paths and associated risks. Support upgrades as directed by the government.

More About the Role:

The successful candidate must be able to communicate clearly and succinctly both written and orally, and present products and ideas in a business-like manner. The candidate will be required to work in dynamic fast paced environments that require team interaction and coordination of efforts. The candidate must be experienced in interfacing with both client managers and system users.

Provide systems administration, system maintenance, and technical refresh/upgrade support to the secure HP TRIM electronic records management application. Provide problem escalation consisting of contacting the Accenture TMT Service Desk as provided in the Accenture's Software Maintenance Agreement. Once reported, the Contractor shall keep the Government informed of progress until resolution. Provide user training to the mission owner as required and as a minimum one-hour block of instruction twice a month during Action Officer Training. The contractor shall ensure the training covers task creation, delegation, routing, response and closure. Assist users in determining business processes, establish hierarchical process mappings for taskings and awards workflow, develop workflow and routing within parent organizations, and continually review TMT configuration to ensure efficient and logical results. The contractor shall assess and develop command routing topologies to ensure the fullest investment in the CRM infrastructure and provide solutions to new and unique business requirements.

You'll Bring These Qualifications:

- Currently hold an adjudicated Top Secret / SCI Clearance and be able to maintain
- BA/BS + 5 years recent specialized or AA/AS + 7 years recent specialized or a major cert + 9 years recent specialized or 11 years of recent specialized experience
- Microsoft SQL certifications
- CompTIA Security + (IAT Level II or greater)
- Subject Matter Expert knowledge of the Government specialized application services for the Task Management Tools (TMT)
- TESA eligibility

These Qualifications Would be Nice to Have:

- ITIL v3 – Foundation
- Microsoft Certified Solutions Associate (MCSA)
- Cisco Certified Network Associate (CCNA)
- Adaptable to changing circumstances and operational needs
- Understanding of Department of Defense Military standards
- Experience with DoD IT security requirements
- Experience with managing and developing Group Policies